## Entering PCB & CP38 Receipt Number & Date

For an example with this Month (June) with PCB amount of RM1444.90.

Process       : Month End (06.2015)         Employee       : All         Department       : All         Branch       : All         Project       : All	26/06/2015 09:37:58
Job : All Payroll St Task : All Payroll St Pay Type : All GroupBy : Employee	Immary
Testing Company ()	Page 1 of 1
Employee Name Default Wages Meal Handphone Petrol Gros	s Pay EPF SOCSO PCB Normal PCB Gross Additional Deduct
LEE CHONG WAI 12,000.00 80.00 150.00 300.00 12,5	30.00 -1,386.00 -14.75 -881.30 -2,282.05
KOO KIAN KEAT 9,000.00 120.00 9,1	20.00 -1,012.00 -14.75 -326.30 -1,353.05
NICOLE 8,000.00 80.00 150.00 8,2	30.00 -913.00 -14.75 -237.30 -1,165.05
WONG CHUN HAN 5,000.00 80.00 150.00 500.00 5,7	30.00 -638.00 -14.75 -652.75
YAP KIM HOCK 5,000.00 150.00 300.00 5,7	50.00 -638.00 -14.75 -652.75
Grand Total 39,000.00 510.00 750.00 1,100.00 41,3	50.00 -4,587.00 -73.75 -1,444.906,105.65

Right click on the particular Month End process and click PCB Receipt...

un 2015 Payroll HALF MONTH PAYROLL (06.2015) Jun 2015 15/06/2015 01/06/2015 015/06/2015 01/06/2015 01/06/2015 01/06/20 Payroll from 2014 - 2015 Year: 2014 1 payroll Year: 2014 1 payroll Year: 2014 Print Payroll Summary Print Payment Summary Print Payment Summary Print Payment Summary Print Payment Summary Print Payroll Summary Print Payment Summary Print SOCSO Borang 8A Print Income Tax CP39 PCB Receipt W Payroll		2
HALF MONTH PAYROLL (06.2015) Jun 2015 15/06/2015 01/06/2015 to 15/06/2015 HALF Past Payroll from 2014 - 2015 Year: 2014 1 payroll Year: 2014 Print Payslip Print Payroll Summary Print Payment Summary Print Payment Summary Print EPF Borang A Print SOCSO Borang 8A Print Income Tax CP39 PCB Receipt W Payroll	un 2015 Payroll	
Past Payroll from 2014 - 2015 Year: 2014 1 payroll Year: 202 Year: 202 Print Payslip Print Payroll Summary Print Payment Summary Print Port Payment Summary Print EPF Borang A Print SOCSO Borang 8A Print Income Tax CP39 PCB Receipt W Payroll	HALF MONTH PAYROLL (06.2015) Jun 2015 15/06/2015 01/06/2015 to 15/06/2015 HALF Month End Jun 2015 30/06/201 01/06/20	d (06.2015) S Open Payroll
Year: 2014 1 payroll Year: 202 Print Payroll Summary Print Payment Summary Print EPF Borang A Print SOCSO Borang 8A Print Income Tax CP39 PCB Receipt W Payroll	Past Payroll from 2014 - 2015	Open +
PCB Receipt w Payroll	Year: 2014 1 payroll 2 payroll	Print Payslip Print Payroll Summary Print Payment Summary Print EPF Borang A Print SOCSO Borang 8A Print Income Tax CP39
		PCB Receipt w Payroll

The Following screen will be seen,

Calculate Amou	unt						
	1	PCB			CP38		
Month	Receipt Date	Receipt No.	Amount	Receipt Date	Receipt No.	Amount	
lanuary							
ebruary							
4arch	0	]	0				
April	1			-		8.5	
Чау							
June	30/06/2015	123123123				-	
July							
August		2					
September		Ľ					
October							
November		]					
luly August September October November		2					

- 1 ~ Enter the Receipt Date.
- 2 ~ Enter the Receipt No.

 $3 \sim$  Press calculate amount to show the total amount of PCB u paid that month.

		PCB			CP38		
∎ Month	Receipt Date	Receipt No.	Amount	Receipt Date	Receipt No.	Amount	
January							
February							
March							
April							
May							
June	30/06/2015	123123123	1,444.90				
July							
August							
September							
October				-			
November							
December			8	2 2			

The TOTAL PCB Normal amount of the employees which is RM 1444.90.

	)														
Year: 2015															
Branch:			•	Project:			-								
Department:			•	Job:			<b>-</b>								
Group:			•	Task:	_		▼								
Employee:			• I	Printing Date:	30/06/2015	-									
				G			~								
															Apply
Tay DCB 2(II)	Tax PCB 2(II	n													Apply
Tax PCB 2(II)	Tax PCB 2(II	0													Apply
Tax PCB 2(II) 1 2015	Tax PCB 2(II	0												Previ	Apply
Tax PCB 2(II)	Tax PCB 2(II	() Jar	1	F	eb	Ма	r	Арі	r	м	ay	Jun	í	Previ	Apply ew 💌
Tax PCB 2(II)	Tax PCB 2(II	() Jar PCB	0 CP38	F	eb CP38	Ma PCB	r CP38	Api PCB	r CP38	M PCB	ay CP38	Jun PCB	CP38	Previ Ju PCB	Apply ew v
Tax PCB 2(II)         1           2015           Image: NAME           LEE CHONG W	Tax PCB 2(II	I) Jar PCB	CP38	PCB	eb CP38	Ma PCB -	r CP38 -	Api PCB -	r CP38 -	M PCB	ay CP38	Jun PCB 881.30	CP38 -	Previ Ju PCB	Apply
Tax PCB 2(II) 1 2015 INAME LEE CHONG W KOO KIAN KEA	Tax PCB 2(II /AI AT	I) Jar PCB -	1 CP38	PCB	eb CP38	Ma PCB - -	r CP38 - -	Api PCB - -	r CP38 - -	M PCB -	ay CP38 - -	Jun PCB 881.30 326.30	CP38 -	Previ Ju PCB -	Apply ew v
Tax PCB 2(II) 2015 INAME LEE CHONG W KOO KIAN KEA NICOLE	Tax PCB 2(II /AI AT	I) Jar PCB - -	n CP38		eb CP38 - -	Ma PCB - -	r CP38 - - -	Арі РСВ - - -	r CP38 - - -	M PCB - -	ay CP38 - -	PCB 881.30 326.30 237.30	CP38 - - -	Previ Ju PCB - -	Apply
Tax PCB 2(II) 1 2015 I NAME LEE CHONG W KOO KIAN KEA NICOLE WONG CHUNF	Tax PCB 2(II /AI AT HAN	I) PCB - - -	0 CP38		eb CP38  - -	Ma PCB - - - -	r CP38 - - - -	Арі РСВ - - - -	r CP38 - - - -	M PCB - - -	ay CP38 - - - -	PCB 881.30 326.30 237.30	CP38 - - - -	Previ Ju PCB - - -	Apply
Tax PCB 2(II)         1           2015         3           ▲         LEE CHONG W           KOO KIAN KAB         NICOLE           WONG CHUN H         WONG CHUN H           YAP KIM HOCK         YAP KIM HOCK	Tax PCB 2(II /AI AT KAN	i) PCB 	CP38		eb CP38 	Ma PCB - - - - -	r CP38 - - - - -	Api PCB - - - - -	r CP38 - - - - -	M PCB - - - -	ay CP38 - - - - -	PCB 881.30 326.30 237.30 -	CP38 - - - - -	Previ Ju PCB - - - -	Apply
Tak PCB 2(II) 1 2015 I NAME LEE CHONG W KOO KIAN KEA NICOLE WONG CHUN H YAP KIM HOCK	Tax PCB 2(II /AI AT HAN	i) PCB 	CP38	PCB	eb CP38 - - - - -	Ma PCB - - - - - -	r CP38 - - - - -	Api PCB - - - - -	r CP38 - - - - - -	M PCB - - - - - - - - - - - -	ay CP38 - - - - - - - - - -	PCB 881.30 326.30 237.30 - - - 1,444.90	CP38 - - - - - - -	Previ Ju PCB - - - -	Apply

## Next, go to Payroll $\rightarrow$ Government Reports $\rightarrow$ Print Income Tax PCB 2(II)...

## Preview the employees Tax PCB 2(II) . The following result will show in the report.

Potongan Cukai Yang Dibuat Dalam Tahun	2015	
Nama Pekerja	LEE CHONG WAI	
No. Kad Pengenalan	881212014321	
No. Fail Cukai Pendapatan		
No. Pekerja	001	
No. Rujukan Fail Majikan ( E )		

Dengan hormatnya saya merujuk kepada perkara di atas.

Bulan	Amaun (RM)		No. Resit/ No. Slip Bank/No. Transaksi		Tarikh Resit/Tarik Transaksi	
	PCB	CP 38	PCB	CP 38	PCB	CP 38
Januari	0.00	0.00				
Februari	0.00	0.00				
Mac	0.00	0.00				
April	0.00	0.00				
Mei	0.00	0.00				
Jun	881.30	0.00	123123123		30/06/2015	
Julai	0.00	0.00				
Ogos	0.00	0.00				
September	0.00	0.00				
Oktober	0.00	0.00				
November	0.00	0.00				
Disember	0.00	0.00				
Jumlah	881 30	0.00				

Tuan, Potonga Cukai Yang Dibuat Dalam Tahun Nama Pekerja No. Kad Pengenalan No. Fail Cukai Pendapatan No. Pekerja No. Rujukan Fail Majikan (E)

KOO KIAN KEAT	
900101101001	
002	

Dengan hormatnya saya merujuk kepada perkara di atas.

2. Potongan-potongan yang telah dibuat bagi pekerja di atas dalam tahun semasa adalah seperti berikut:

Bulan	Amaun (J	RM)	No. Resit/ No. S Transa	lip Bank/No. ksi	Tarikh Resit/Tarik Transaksi	
PCB CP 38		PCB CP 38 PCB CP 38		PCB CP		
Januari	0.00	0.00				
Februari	0.00	0.00				
Mac	0.00	0.00				
April	0.00	0.00				
Mei	0.00	0.00				
Jun	326.30	0.00	123123123		30/06/2015	
Julai	0.00	0.00				
Ogos	0.00	0.00				
September	0.00	0.00				
Oktober	0.00	0.00				
November	0.00	0.00				
Disember	0.00	0.00				
Jumlah	326.30	0.00	8			

Tuan,

Potongan Cukai Yang Dibuat Dalam Tahun	2015
Nama Pekerja	NICOLE
No. Kad Pengenalan	920831105000
No. Fail Cukai Pendapatan	
No. Pekerja	003
No Ruiukan Fail Maiikan (E)	

Dengan hormatnya saya merujuk kepada perkara di atas.

2. Potongan-potongan yang telah dibuat bagi pekerja di atas dalam tahun semasa adalah seperti berikut:

Bulan	Amaun (	RM)	No. Resit/ No. S Transa	lip Bank/No. ksi	Tarikh Resit/Tarik Transaksi	
a	PCB CP 38	CP 38	PCB	CP 38	PCB	CP 38
Januari	0.00	0.00				
Februari	0.00	0.00			0.1 m	
Mac	0.00	0.00				
April	0.00	0.00			15 20	
Mei	0.00	0.00			84 H.C.	
Jun	237.30	0.00	123123123		30/06/2015	
Julai	0.00	0.00				
Ogos	0.00	0.00			54.98 53.05	
September	0.00	0.00				
Oktober	0.00	0.00			59 Sc.	
November	0.00	0.00				
Disember	0.00	0.00				
Jumlah	237.30	0.00	10		595.80 X.X.	

~75E END~